



WELCOME

# SKYLACK FOUNDATION

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**ARTS, COMMERCE AND SCINENCE COLLEGE**

**KHED – SHIVAPUR**

**DEPARTMENT OF COMMERCE**

**( INTERNTIONAL PROGAME )**

**( 2023 – 2024 )**

**THIED YEAR B.COM**

**( SEMESTER – VI )**

**UNDER CHOER BASE**

**CREDIT SYSTEAM**

**DURATION OD 60 HOURS**

**SUBJECT : BANKING & FINANACE**

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- T.Y. BCOM – 2019 CRDIT PATTERN SYSTEAM – VI
- INTERNSHIP REPORT
- STUDENT NAME : SANAS AMRUTA KAILAS
- ROLL NO : 33
- SUBJECT : BANKING & FINANACE
- SUBJECT TEACHER : PROF. KAJAL MAM
- NAME OF THE FIRM : SANMITRA SHAKARI BANK LTD.



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# WORK PROFILE

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Work profile assigned during the internship

Program

- RTGS
- NEFT
- CHEQUE
- ACCOUNT OPENING
- LOAN PROPOSAL

# SKILL THAT IS PLANNING TO ACQUIRE DURING INTERNSHIP PROGRAMME

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LIST OF THE SKILL THAT PLANNING TO  
ACQUIRE DURING INTERNSHIP

- REGULATION AND PUNCTUALITY
- SOFT SKILLS
- INCLINATION TO LEARN NEW THINGS
- ABILITY TO PUT THEORY INTO PRACTICE
- ABILITY TO TAKE INITIATIVE FOR PROBLEM SOLVING



# ALLOCATION OF 60 HOURS

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- SATRT DATE : 13 MARCH 2024
- WORKING HOURS : 60
- END DATE : 31 MARCH 2024

# LIST OF CONTENT LEARN

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- RTGS
- NEFT
- CHEQUES
- ACCOUNT OPENING
- LOAN PROPOSAL



## CONTRIBUTION MADE TOWARD BETTER FUNCTIONING THE ORGANIZATION

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- ANY TECHNIQUE INVENTED TO SAVE TIME , MANPOWER OR MONEY
- IMPROVED OF A MODEL FOR BETTER CUSTOMER SERVICE etc.
- IMPROVED DOCUMENTATION PROCESS

# LIST OF SKILL LEARNT

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- FILLING OF CASH DEPOSIT SLIP
- WITHDRAWAL SLIP
- BANK ACCOUNT OPNING FROM
- TYPES OF CHEQUES

# ACTUAL WORK PERFORMED

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- ACCOUNT OPNING
- GOLD LOAN PROPOSAL
- RTGS
- PASS BOOK PROCESS
- DEPOSIT



## **LIST OF THE SKILLS REQUIRED TO PERFORM THE ASSIGNED TASK, NOT INCLUDED IN THE SYLLABUS**

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- REGULARITY / PUNCTUALITY
- BEHAVIOR/ SOFT SKILLS
- ABILITY OF PUT THEORY INTO PRACTICE
- ABILITY TO TAKE INITIATIVE FOR PROBLEMS SOLVING
- MANAGERIAL SKILLS
- NEGOTIATIONS
- COMMITMENT TO THE ASSIGNED TASK

# HOW TO PROBLEMS WERE ADDRESSED TO

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- UNDERSTOOD ASSIGN WORK/ CONCEPT
- PRACTICE THE COMPUTER TYPING
- IMPROVED THE COMMUNICATION SKILLS

# PROBLEMS FACED WHILE PERFORMING THE ASSIGNED TASK

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- UNKONK ABOUT THE CONCEPT
- COMPUTER TYPING
- CALCULATION
- SPLING MISTAKE
- COMMUNICATION





THANK YOU